MTC Routine Accommodations Policy for Economic Stimulus Projects

MTC will be requiring that the Routine Accommodations policy apply to the Economic Stimulus projects. This will be the first time that the checklist will be applied to projects since the adoption of the policy in 2006. The process will be new for both MTC and the project sponsors but we will try to make the process as smooth as possible.

The Routine Accommodations Checklist is a 10 question checklist that asks if the project has considered the needs of non-motorized users. Responses to the checklist will NOT be used for project eligibility or scoring. Please note that completion of the checklist will not hold up the programming of projects.

Supporting documents including a guide can be found on MTC's website:
http://www.mtc.ca.gov/planning/bicyclespedestrians/routine_accommodations.htm

Process

Projects submitted to MTC for the Economic Stimulus package must be completed by February 20, 2009. We will be providing a list of projects that have completed the checklist to the Commission at the February 25, 2009 meeting.

1) One account has been created for each county and each congestion management agency has been provided with a user name and password.

You can logon to the checklist here:
http://rac.mtc.ca.gov/rachecklist

2) Please select "New checklist" from the menu at the top. The checklist will be visible and can be completed with checkboxes and buttons. You can complete the checklist and save it for completion later by selecting "save to work later."

3) Once complete select "submit for review" staff will then approve the checklists which will become visible to everyone. When the "submit" button is selected projects CANNOT be modified. Please ensure all the information is correct prior to submitting the project.

4) The Routine Accommodations Policy states that Bicycle and Pedestrian Advisory Committees (BPACs) must review the projects prior to submittal to MTC. The checklists only have to be made available to the BPACs; they do not have to approve the lists. Due to the rapid timeframe for programming projects, it is suggested that the CMAs notify the BPACs that the checklists are available for review after February 20, 2009. BPACs will have to complete their review by viewing their projects on the checklist website. Projects can be sorted by county, project name, date and agency.

We strongly suggest that in advance of the February 20th deadline, the CMA staff liaison to the BPAC send an e-mail to members stating that they should be ready to review projects as they are posted until the 20th. MTC staff will be posting the projects daily.

Programmatic Projects

For projects that include improvements across a jurisdiction, please fill out one checklist but describe the individual locations that improvements will take place.

We appreciate your help in completing the checklists. This will help sponsors consider the needs of pedestrians, cyclists and wheelchair users. This is an on-going process and will be revised to make it easier to complete.

For further information on the MTC Routine Accommodations Policy please contact

Sean Co
Transportation Planner
Metropolitan Transportation Commission
101 Eighth Street
Oakland, CA 94607-4700
510-817-5748 Phone
sco@mtc.ca.gov